


Evergreen 2012 Circulation Class and Roundtable

Shauna Borger
Evergreen Indiana Coordinator

New OPAC interface

Your Account Log in


INSPIRE | [Indiana State Library](#) | [Find a Library Near Me](#) | [About Evergreen](#)

Search the Catalog


All Formats
All Formats
Audio Books
Books
Braille
Electronic Resources
Microfilm
Music
Reproduction
Video Recording

Keyword in Evergreen Indiana

Search



Dynamic catalog | [INSPIRE](#) | [Indiana State Library](#) | [Find a Library Near Me](#) | [About Evergreen](#)

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OPAC



Shauna Borger

My Account

Logout

0 Checked Out

1 On Hold

0 Ready for Pickup

\$0.00 Fines

[INSPIRE](#) [Indiana State Library](#) [Find a Library Near Me](#) [Help](#) [About Evergreen](#)

Search the Catalog

All Formats



harry potter

Keyword



in

Indiana State Library - Indianapolis



Search

[Advanced Search](#)

HARRY POTTER

Topic Subject (Subject)

Harry Potter

Series Title (Series)

Harry Potter

Topic Subject (Subject)

Harry Potter

Alternate Title (Title)

Harry Potter.

Title Proper (Title)

Harry potter

Alternate Title (Title)

Potter, Harry

Series Title (Series)

Potter, Harry

Topic Subject (Subject)

harry potter

Series Title (Series)

harry potter

Title Proper (Title)



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OPAC – Advanced Search

1 Bib Record: 15445129

2 Catalog

+

Go BackReloadGo Forward

DebugPrint Page

INSPIREIndiana State LibraryAbout EvergreenFind a Library Near MeHelp

Search the Catalog

[Basic Search](#)

Advanced SearchNumeric SearchExpert Search

Search Input

	Keyword	Contains		X
And	Keyword	Contains		X
And	Keyword	Contains		X

[Add Search Row](#)

Search Filters

Simple Item Format	Audience	Item Type	Language	Sort Results
All Formats	Adolescent	Cartographic material	Abkhaz	Sort by Relevance
Audio Books	Adult	Computer file	Achinese	
Books	General	Kit	Acoli	
Braille	Juvenile	Language material	Adangme	

Search Library

Indiana State Library - Indianapolis

Publication Year

Is

☐ Limit to Available

SearchReset form

Dynamic catalog | INSPIRE | Indiana State Library | Find a Library Near Me | About Evergreen | Help

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OPAC – Numeric and Expert Search

Numeric Search

The screenshot shows the OPAC interface with the 'Numeric Search' tab selected. The header includes a menu bar with 'File', 'Edit', 'Search', 'Circulation', 'Cataloging', 'Acquisitions', and 'Booking'. Below the menu bar, there are tabs for '1 Bib Record: 15445129' and '2 Catalog +'. The main navigation bar contains 'INSPIRE', 'Indiana State Library', 'About Evergreen', and 'Find a Library Near Me'. The 'Search the Catalog' section has a link to 'Basic Search'. The 'Numeric Search' tab is active, showing a dropdown menu with 'ISBN' selected, an empty text input field, and a green 'Search' button.

File Edit Search Circulation Cataloging Acquisitions Booking

1 Bib Record: 15445129 2 Catalog +

Go Back Reload Go Forward

INSPIRE Indiana State Library About Evergreen Find a Library Near Me

Search the Catalog [Basic Search](#)

Advanced Search Numeric Search Expert Search

Numeric Search

ISBN

Search

Expert Search

The screenshot shows the OPAC interface with the 'Expert Search' tab selected. The header and navigation bar are identical to the Numeric Search page. The 'Expert Search' tab is active, showing a form with three input fields: 'Tag:', 'Subfield:', and 'Value:'. There is a small 'x' button next to the 'Value:' field. Below the input fields, there is a link '[Add row]' and a green 'Search' button.

File Edit Search Circulation Cataloging Acquisitions Booking

1 Bib Record: 15445129 2 Catalog +

Go Back Reload Go Forward

INSPIRE Indiana State Library About Evergreen Find a Library Near Me

Search the Catalog [Basic Search](#)


Advanced Search Numeric Search Expert Search

Expert Search

Tag: Subfield: Value: x

[\[Add row \]](#) Search

OPAC – See More Details



INSPIRE Indiana State Library Find a Library Near Me About Evergreen

Search the Catalog

Search All Formats for **Harry Potter** Subject in Evergreen Indiana


[Advanced Search](#)


[Another Search](#) [Advanced Search](#) Sort by: **Sort by Relevance** [Show More Details](#)


Search Results Results 1 - 10 of 376 (page 1 of 38) Preferred library: Indiana State Library - Indianapolis

Personal Author

- [Rowling, J.K.](#) (77)
- [Rowling, J.K.](#) (12)
- [ROWLING, J.K.](#) (8)
- [Waters, Galadriel](#) (7)
- [Colbert, David](#) (5)

1.  **Harry Potter poster book : inside the magical world.** c2011.
Call number: J791.43 Harry
2 of 2 copies available at Evergreen Indiana.

2.  **Harry Potter : page to screen, the complete filmmaking journey**
McCabe, Bob. 2011.
Call number: 791.43 McC
2 of 4 copies available at Evergreen Indiana.



Shauna Borger My Account Logout

0 Checked Out 0 On Hold 0 Ready for Pickup \$0.00 Fin

library Find a Library Near Me About Evergreen

Search the Catalog

for **Harry Potter** Subject in Evergreen Indiana Search

[Another Search](#) [Advanced Search](#) Sort by: **Sort by Relevance** [Show Fewer Details](#) Limit to available items

Search Results Results 1 - 10 of 376 (page 1 of 38) Preferred library: Indiana State Library - Indianapolis 1 2 3 4 5 6 7 8 Next

Personal Author


- [Rowling, J.K.](#) (77)
- [Rowling, J.K.](#) (12)
- [ROWLING, J.K.](#) (8)
- [Waters, Galadriel](#) (7)
- [Colbert, David](#) (5)
- [Beahm, George W.](#) (5)
- [Kronzek, Allan Zola](#) (5)
- [Granger, John 1961-](#) (5)
- [Price, Joan](#) (4)
- [Dowsett, Elizabeth](#) (4)

Corporate Author

- [Harry and the Potters \(Musical group\)](#) (1)


Topic Subject

- [Potter, Harry \(Fictitious character\)](#) (282)
- [Wizards](#) (135)
- [Magic](#) (124)
- [Hogwarts School of Witchcraft and Wizardry \(Imaginary place\)](#) (107)
- [Characters](#) (75)

1.  **Harry Potter poster book : inside the magical world.** c2011.
Call number: J791.43 Harry
Publisher: Time Home Entertainment,
ISBN: 9781603208901
Edition: Ultimate collector's ed.
Phys. Desc.: 1 v. (unpaged) : chiefly col. ill. ; 28 cm.

Library	Shelving location	Call number	Status
Plainfield-Guilford Township Public Library	children non-fiction	J791.43 Harry	Available
Plainfield-Guilford Township Public Library	children non-fiction	J791.43 Harry	Available

2 of 2 copies available at Evergreen Indiana.

2.  **Harry Potter : page to screen, the complete filmmaking journey / [Bob McCabe]**
McCabe, Bob. 2011.
Call number: 791.43 McC
Publisher: Harper Design,
ISBN: 9780062101891
Phys. Desc.: 531 p. : col. ill. ; 33 cm.

Library	Shelving location	Call number	Status
Kirklin Public Library - Kirklin	Adult Non-Fiction, 2nd Floor	791.43 McC	Available
Plainfield-Guilford Township Public Library	non-fiction	791.437 McCabe	Available
Mooresville Public Library - Mooresville	CHILD_REF	J REF 791.437 MCC	Reference
Seymour Main Library	Nonfiction	823.914 MCCABE	In transit
Jefferson County Public Library - Madison	Young Adult Non-Fiction	YA 791.437 MAC	Temporarily Unavailable

2 of 4 copies available at Evergreen Indiana.


[Place Hold](#)
[Add to my list](#)


[Place Hold](#)
[Add to my list](#)

OPAC


Records without holdings do not appear with a grey background any longer.


women
[Black maids in the 1960's](#) (1)
[Historical fiction](#) (1)
Geographic Subject -
[Jackson \(Miss.\)](#) (5)
[Mississippi](#) (1)

2.  [The Help / Kathryn Stockett.](#)
[Stockett, Kathryn.](#) c2009.
Publisher: G.P. Putnam,
ISBN: 9780399155345
Phys. Desc.: 451 p.

3.  [The help / Kathryn Stockett.](#)
[Stockett, Kathryn.](#) c2009.
Call number: FIC STOCKETT
Publisher: Amy Einhorn Books/G.P. Putnam's Sons,
ISBN: 9780399155345 (trade)
Phys. Desc.: 451 p. ; 24 cm.

Library	Shelving location	Call number	Status
Westfield Washington Public Library - Westfield	Adult Fiction Collection	FIC STOCKETT	In transit
Westfield Washington Public Library - Westfield	Adult Fiction Collection	FIC STOCKETT	Checked out
Westfield Washington Public Library - Westfield	Adult Fiction Collection	FIC STOCKETT	Checked out

4.  [The help \[electronic resource\] / Kathryn Stockett.](#)
[Stockett, Kathryn.](#) 2009.
Publisher: Books on Tape,
ISBN: 9781415961261 (sound recording : OverDrive Audio Book)
Electronic resource [Westfield Washington Public Library patrons, click here to access this digital book](#)

5.  [The help \[sound recording\] / Kathryn Stockett.](#)
[Stockett, Kathryn.](#) p2009.
Call number: B-CD Stockett
Publisher: Penguin Audio,
ISBN: 9780143144182
Phys. Desc.: 15 sound discs (18 hr.) : digital ; 4 3/4 in.

Library	Shelving location	Call number	Status
Westfield Washington Public Library - Westfield	Adult Audio Book Collection	B-CD Stockett	Available


OPAC - Lists

Bookbags = Lists

The screenshot shows the 'My Lists' section of the Evergreen Indiana OPAC. At the top, there's a navigation bar with links like 'INSPIRE', 'Indiana State Library', and 'Find a Library Near Me'. Below this is a search bar with the text 'Search the Catalog'. The main content area has tabs for 'Account Summary', 'Items Checked Out', 'Holds', 'Account Preferences', and 'My Lists'. Under 'My Lists', there's a 'Create new list' form with fields for 'Enter the name of the new list' and 'List description (optional)'. Below that, 'Your existing lists' section shows a list of existing lists with a 'Sort' button. The 'Temporary List' section shows a list of items with a 'Go' button. At the bottom, there's a 'Saved Lists' section with buttons for 'Hide', 'Delete List', 'Download CSV', and 'HTML View'. A dropdown menu is open, showing options like 'Add to this list', 'Place hold', 'Remove from list', and 'Move selected items to bookbag: Good times in Shelbyville!'.

The screenshot shows the 'List Contents' page for the list 'Good times in Shelbyville!'. The page has a navigation bar with links like 'INSPIRE', 'Indiana State Library', and 'Find a Library Near Me'. Below this is a search bar with the text 'Search the Catalog'. The main content area has tabs for 'Advanced Search', 'Sort by Relevance', 'Show More Details', and 'Limit to available items'. The 'List Contents' section shows a list of items with a 'Go' button. The list includes items like 'Every dog's legal guide a must-have book for your owner' and 'March: a novel'. Below the list, there's a 'List Contents' section with a 'Go' button. The page also features a sidebar with 'Personal Author' and 'Topic Subject' sections, each with a list of authors and subjects. At the bottom, there's a 'Geographic Subject' section with a list of subjects.

OPAC – Patron Search Preferences



EVERGREEN
INDIANA
OPEN SOURCE INTEGRATED LIBRARY SYSTEM

Administrator System Account | [My Account](#) | [Logout](#)

0 Checked Out | 1 On Hold | 0 Ready for Pickup | \$25.00 Fines

INSPIRE | [Indiana State Library](#) | [Find a Library Near Me](#) | [About Evergreen](#)

Search the Catalog

Search for Keyword in [Search](#)

[Advanced Search](#)

[Account Summary](#) | [Items Checked Out](#) | [Holds](#) | [Account Preferences](#) | [My Lists](#)

[Personal Information](#) | [Notification Preferences](#) | [Search Preferences](#)

Account Information and Preferences

Search hits per page	<input type="text" value="10"/> ?
Preferred search location	<input type="text" value="Example Branch 1"/>
Preferred pickup location	<input type="text" value="Example Branch 1"/>
Keep history of checked out items?	<input checked="" type="checkbox"/>
Keep history of holds?	<input checked="" type="checkbox"/>

[Save](#)

Ensure your account has a valid email address so that we can notify you about available holds, items that are about to be overdue, and overdue items!

Holds in Staff Client

1 Bib Record: 5466293

2 Patron Search

3 Patron: BORGER, SHAUNA

+

Record Summary ([Add Volumes](#)) ([View MARC](#))

Title: Harry Potter and the deathly hallows

Author: Rowling, J. K.

Bib Call #: PZ7.R79835Hak 2007b

Edition: Large print ed.

Pub Date: 2007

TCN: 5466293

Database ID: 5466293

Record Owner:

Created By: admin

Last Edited By: hm-cat1

Last Edited On: 2011-12-12 5:4 PM

Record 5 of 56

Start

Previous

Next

End

Search Results

Go Back

Reload

Go Forward

Actions for this Record

Debug

Print Page


INSPIRE Indiana State Library Find a Library Near Me Help About Evergreen

Search the Catalog

All Formats title:harry potter Keyword in Indiana State Library - Indianapolis Search Advanced Search

[\[Click to Refine Your Original Search \]](#)

Recent searches + Search Results Showing Item 5 of 56 Previous Next



Harry Potter and the deathly hallows / by J.K. Rowling ; illustrations by Mary GrandPré.

Rowling, J. K. (Author). GrandPré, Mary, ill. (Added Author). Rowling, J. K. (Credited).

Available copies

Current holds

- 6 copies at Evergreen Indiana. [\(Show\)](#)
- 1 copy at Indiana State Library. [\(Show\)](#)
- 1 copy at Indiana State Library - Indianapolis.

0 current holds with 8 total copies.

Place Hold


Add to my list

Print / Email

LOCATION	CALL NUMBER	BARCODE	SHELVING LOCATION	AGE HOLD PROTECTION	CREATE DATE	HOLDABLE?	STATUS	ANTICIPATED DUE DATE *
Indiana State Library - Indianapolis	[16699] ISLM PZ7 .R79835 HAK 2007B (Text)	00000105054290	Talking Books Large Type	6month	08/16/2007	Place on copy / volume	Reshelving -	
Indiana State Library - Indianapolis	[16699] ISLM PZ7 .R79835 HAK 2007B (Text)	00000105055040	Talking Books Large Type	6month	09/26/2007	No	Lost	08/29/2011

Record details

Placing a hold in OPAC



EVERGREEN
INDIANA
OPEN SOURCE INTEGRATED LIBRARY SYSTEM

Administrator System AccountMy AccountLogout

0 Checked Out1 On Hold0 Ready for Pickup\$25.00 Fines

INSPIREIndiana State LibraryFind a Library Near MeAbout Evergreen

Search the Catalog

Search All Formats for DOGS Subject in Example Consortium Search

[Advanced Search](#)

Place Hold

Dogs

Pickup location: Example Branch 1

Notify when hold is ready for pickup?

☐ Yes, by Email

☐ Yes, by Phone

Phone Number:

☒ Yes, by Text Messaging

Mobile carrier: Verizon Wireless (USA) Note: carrier charges may apply

Mobile number: 1234567891 Hint: use the full 10 digits of your phone #, no spaces, no dashes

SubmitCancel

Placing a hold in Staff Client

1 Bib Record: 5466293 2 Patron Search 3 Patron: BORGER, SHAUNA +

Record Summary ([Add Volumes](#)) ([View MARC](#))

Title: Harry Potter and the deathly hallows	Edition: Large print ed.	TCN: 5466293	Created By: admin
Author: Rowling, J. K.	Pub Date: 2007	Database ID: 5466293	Last Edited By: hm-cat1
Bib Call #: PZ7.R79835Hak 2007b		Record Owner:	Last Edited On: 2011-12-12 5:4 PM

[Start](#) [Previous](#) [Next](#) [End](#) [Search Results](#)

[Go Back](#) [Reload](#) [Go Forward](#)

Place Hold

☒ Place hold for patron by barcode:

☐ Place this hold for me (Shauna Borger)

Harry Potter and the deathly hallows / by J.K. Rowling ; illustrations by Mary GrandPré.

Pickup location:

Notify when hold is ready for pickup?

☒ Yes, by Email

☒ Yes, by Phone

Phone Number:

☐ Yes, by Text Messaging

Mobile carrier: Note: carrier charges may apply

Mobile number: Hint: use the full 10 digits of your phone #, no spaces, no dashes

[Submit](#) [Cancel](#)

Actions for this Record
[Debug](#) [Print Page](#)

Holds in Staff Client

1 Bib Record: 5076401 2 Patron Search 3 Patron: BORGER, SHAUNA +

Record Summary ([Add Volumes](#)) ([View MARC](#))

Title: Harry Potter and the chamber of secrets
Author: Rowling, J. K. (Janice K.)
Bib Call #:

Edition: Pub Date: 2000

TCN: 5076401
Database ID: 5076401
Record Owner:

Created By: admin
Last Edited By: ISLCATALOGS
Last Edited On: 2010-03-18 1:53 PM

[Start](#) [Previous](#) [Next](#) [End](#) [Search Results](#)

[Go Back](#) [Reload](#) [Go Forward](#)

Actions for this Record
[Debug](#) [Print Page](#)

INSPIRE Indiana State Library Find a Library Near Me Help About Evergreen

Search the Catalog

All Formats Keyword in Indiana State Library - Indianapolis [Search](#) [Advanced Search](#)

Place Hold

☐ Harry Potter and the chamber of secrets [text: lg. print] / J.K. Rowling ; illustrations by Mary Grandpré.
Hold was successfully placed

[Continue](#)

File Edit Search Circulation Cataloging Acquisitions Booking Admin (-) Help

1 Bib Record: 5466293 2 Patron Search 3 Patron: BORGER, SHAUNA +

Record Summary ([Add Volumes](#)) ([View MARC](#))

Title: Harry Potter and the deathly hallows
Author: Rowling, J. K.
Bib Call #: PZ7.R79835Hak 2007b

Edition: Large print ed.
Pub Date: 2007

TCN: 5466293
Database ID: 5466293
Record Owner:

Created By: admin
Last Edited By: hm-cat1
Last Edited On: 2011-12-12 5:4 PM

[Start](#) [Previous](#) [Next](#) [End](#) [Search Results](#)

[Go Back](#) [Reload](#) [Go Forward](#)

Actions for this Record
[Debug](#) [Print Page](#)

INSPIRE Indiana State Library Find a Library Near Me Help About Evergreen

Search the Catalog


All Formats Keyword in Indiana State Library - Indianapolis [Search](#) [Advanced Search](#)

Place Hold

☐ Harry Potter and the deathly hallows / by J.K. Rowling ; illustrations by Mary GrandPré.
Hold was not successfully placed
Problem: The patron's account has expired

[Cancel](#)

OPAC – Patron notification preferences



EVERGREEN
INDIANA
OPEN SOURCE INTEGRATED LIBRARY SYSTEM

Administrator System AccountMy AccountLogout

0 Checked Out1 On Hold0 Ready for Pickup\$25.00 Fines

INSPIREIndiana State LibraryFind a Library Near MeAbout Evergreen

Search the Catalog

SearchAll FormatsforKeywordinExample ConsortiumSearch

[Advanced Search](#)

Account SummaryItems Checked OutHoldsAccount PreferencesMy Lists

Personal InformationNotification PreferencesSearch Preferences

Account Information and Preferences

Notify by Email by default when a hold is ready for pickup?	<input type="checkbox"/>
Notify by Phone by default when a hold is ready for pickup?	<input type="checkbox"/>
Default Phone Number	<input type="text"/>
Notify by Text by default when a hold is ready for pickup?	<input checked="" type="checkbox"/>
Default Mobile Carrier	Verizon Wireless (USA) <small>Note: carrier charges may apply</small>
Default Mobile Number	1234567891 <small>Hint: use the full 10 digits of your phone #, no spaces, no dashes</small>

Notification Type Enabled

Save

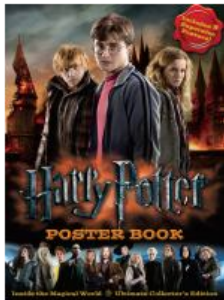
OPAC – Item Info

Search the Catalog

Search for Subject

[Advanced Search](#)

[◀ Search Results](#) Showing Item 1 of 376 Preferred library: [Indiana State Library - Indianapolis?](#) [Next ▶](#)



Harry Potter poster book : inside the magical world.

Available copies

- 2 copies at Evergreen Indiana.

Current holds

0 current holds with 2 total copies.



☒ [Place Hold](#)

☐ [Add to my list](#)

☐ [Print / Email](#)

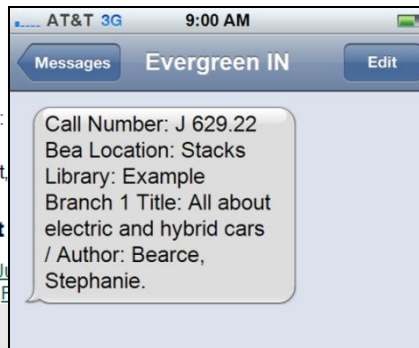
LOCATION	CALL NUMBER	BARCODE
Plainfield-Guilford Township Public Library	J 791.43 Harry (Text)	312089113
Plainfield-Guilford Township Public Library	J 791.43 Harry (Text)	312089113

Record details

- ISBN: 9781603208901
- ISBN: 1603208909
- Physical Description: 1 v. (unpaged) :
- Edition: Ultimate collector's ed.
- Publisher: Time Home Entertainment

Search for related items by subject

Subject: [Motion pictures](#) > [Pictorial works](#) > [J Potter, Harry \(Fictitious character\)](#) > [B](#)



Bibliographic Records



Inbox x



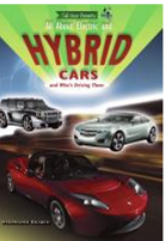
evergreen@evergreen.lib.in.us
to me ▾

1/1. Bib ID# 13956106
Title: Akiak : a tale from the Iditarod /
Author: Blake, Robert J.
Publication Info: Philomel Books, c1997.
Item Type: Language material

OPAC – Hold Notifications

- SMS (Text) Notifications

◀ Search Results Showing Item 8 of 54 Preferred library: Example Sub-library 1? ◀ Previous Next ▶

 All about electric and hybrid cars / by Stephanie Bearce.
[Bearce, Stephanie](#), (Author). [Bearce, Stephanie](#), (Credited).

Available copies **Current holds**

- 1 copy at Example Consortium. 0 current holds with 1 total copy.

LOCATION	CALL NUMBER	BARCODE	SHELVING LOCATION
Example Branch 1	J 629.22 Bea (Text)	20659	Stacks

AT&T 3G 9:00 AM

Messages Evergreen IN Edit

Hello John! The item you placed on hold is available for pickup at the library. Please pick it up at your convenience. Sincerely,
Your Local Library

OPAC / Circulation

- User Settings display in the staff client

System Account, Administrator

(Maximum Bills) (Has Bills)

Status

Users

CONS

Internet Filtered

Account created on 3/19/12

Expires on 3/19/15

Last Activity 9/6/12

Last updated on 7/18/12

Holds: 1

Available: 0

Bills: \$ 25.00

Check Outs: 0

Overdue: 0

Long Overdue: 0

Claimed Returned: 0

Lost: 0

Non Cataloged: 0

ID and Contact Information

Library Card: 371c685c85c213ad362da9a5ac5a9901

ID 1: Drivers License

identification

ID 2:

Holds Alias:

Date of Birth: 1/22/79

Day Phone:

Evening Phone:

Other Phone:

OPAC Login: admin

Email:

Mailing Address

(Copy/Print)

Physical Address

(Copy/Print)

Refresh

Check Out

Items Out

Holds

Bills

Edit

Messages

0

0/1

\$ 25.00

Reload

Debug

juvenile

Primary Identification Type

Drivers License

Primary Identification

identification

Parent/Guardian

Email Address

Daytime Phone

Evening Phone

Home Library

Example Consortium

Other Phone

Main (Profile) Permission Group

Privilege Expiration Date

2015-03-19

Internet Access Level

Filtered

Active

Barred

Is Group Lead Account

Claims-returned Count

0

Claims Never Checked Out Count

0

Alert Message

User Settings

Default Hold Pickup Location

Example Branch 1

Default Phone Number

Default SMS/Text Number

1234567891

Default SMS/Text Carrier

Verizon Wireless (USA)

Hold is behind Circ Desk

Hold Notification Format

Phone: Email: SMS:

New Address

Save

Save & Clone

Show Only Required Fields

Show Suggested Fields

Example: 123-456-7890 or 123-456-7890 x123

Example: 123-456-7890 or 123-456-7890 x123

Example: 123-456-7890 or 123-456-7890 x123

Example: 1/31/1970

Circulation

Due date shortens to
reflect patron library
card expiration date

Home Library	West Lafayette Public Lib	▼
Main (Profile) Permission Group	PLAC	▼
Privilege Expiration Date	2012-09-20	Example: 1970-01-31

Check Out

Barcode:		Submit	<input type="checkbox"/> Specific Due Date	09/ 18/ 2012	1: 02: 37 PM
#	Barcode	Checkout or Renew Library	Due Date	Owning Library	Title
1	2628592417	ISLI	2012-09-20 11:59 PM	ISLI	The psychology of Harry Potter : ...

Circulation

- Option for patrons and staff to place holds on age protected items.
 - If they place a hold, a dialog box informs them that “Problem: All available copies are temporarily unavailable at your pickup library. Placing this hold could result in longer wait times.”
 - Patron/staff gets the option to place the hold or cancel.

Evergreen 2.2 Enhancements – Circulation

- View recent staff catalog searches

Another Search Advanced Search Sort by Show More

Search Results Results 1 - 10 of 64 (page 1 of 7) 1 2 3 4 5 6 7 Next ▶

Recent searches	1.		Harry Potter and The Goblet of Fire Rowling, J.K. 2000	
<ul style="list-style-type: none">harry potter depth(0)nascar depth(0)baseball depth(0)	2.		Harry Potter and The Order of The Phoenix Rowling, J.K. 2003 Call number: J FIC Row	
Personal Author	3.		Harry Potter and the Half Blood Prince Rowling, J.K. 2005 Call number: J FIC Row	
Rowling, J.K. (38)				
Rowling, J. K. (18)				
Besel, Jennifer M. (1)				
Warner Home video (1)				

Evergreen 2.2 Enhancements – Circulation

- Required patron registration fields
- Mark phone and email address invalid

Patron Search 2 Patron: BORGER, SHAUNA

BORGER, SHAUNA Refresh Check Out Items Out Holds Bills Edit Messages Other

1 0/0 \$ 0.00

(Invalid Date of Birth)

Status

PLAC
WPLW
Internet Unfiltered
Account created on 2009-12-14
Expires on 2012-11-22
Last Activity <Unset>
Last updated on 2012-08-30

Holds: 0
Available: 0
Bills: \$ 0.00
Check Outs: 1
Overdue: 0
Long Overdue: 0
Claimed Returned: 0
Lost: 0
Non Cataloged: 0

ID and Contact Information

Library Card: 24330000010000
ID 1: Drivers License
xxxx7963
ID 2:
Holds Alias: sborger2417
Date of Birth: <Unset>
Day Phone: 317-501-5816
Evening Phone:
Other Phone:
OPAC Login: sborger2417
Email: SHAUNA.BORGER@GMAIL.COM

Reload

Barcode: 24330000010000 Replace Barcode See All

OPAC/Staff Client User Name: sborger2417

Password: Reset Password Save Save & Clone

Verify Password: Show Only Required Fields Show Suggested Fields

Prefix/Title:

First Name: SHAUNA

Middle Name:

Last Name: BORGER

Suffix:

OPAC/Staff Client Holds Alias: sborger2417

Date of Birth: Example: 1970-01-31

Juvenile:

Primary Identification Type: Drivers License

Primary Identification: 3760-15-7963

Parent/Guardian:

Email Address: SHAUNA.BORGER@GMAIL.CO Example: foo@bar.com Invalidate

Daytime Phone: 317-501-5816 Invalidate Example: 123-456-7890 or 123-456-7890 x123

Evening Phone: Example: 123-456-7890 or 123-456-7890 x123

Holds: 0
Available: 0
Bills: \$ 0.00
Check Outs: 0
Overdue: 0
Long Overdue: 0
Claimed Returned: 0

EG-IN : Patron had an invalid email address
mnpeters@library.in.gov

Press a navigation button above (for example, Check Out) to clear this alert.

Cataloging

Holdings Maintenance screen

- Can view one library system at a time.
- Check Show Volumes and/or Show Items to always display that information. Click on Refresh to apply.
- Libraries shown in the list with a green box next to their name have the title in their collection.
- Click on Search Results to go back to the search results screen.

The screenshot shows a web browser window with the address bar displaying "3: sborger@ISL-PDO-southeast.evergreen.lib.in.us". The browser has a menu bar with "File", "Edit", "Search", "Circulation", "Cataloging", "Acquisitions", and "Booking". The "Cataloging" menu is open, showing "1 Bib Record: 15445129" and "2 Catalog" with a plus sign. The main content area is titled "Record Summary (Add Volumes) (View MARC)". It displays metadata for a record: Title: "Strengths based leadership : great leaders, teams, and why people follow", Author: "Rath, Tom.", Bib Call #: "", Edition: "Pub Date: 2008", TCN: "15445129", Database ID: "8549626", Record Owner: "", Created By: "lapl-cat1", Last Edited By: "JFCPLM_CATMAR", and Last Edited On: "2009-08-25 1:26 PM". Below the metadata is a navigation bar with "Record 1 of 1", "Start", "Previous", "Next", "End", and "Search Results" buttons. The "Holdings Maintenance" section features a dropdown menu set to "FRPLL" and "Laurel Public Library", a "Limit" dropdown set to "Everywhere", and checkboxes for "Show Volumes", "Show Items", and "Hide Empty Libs". A "Refresh" button is also present. To the right, it shows "Consortial Total: 4" and "Available: 4". Below this is a table with columns: #, Location/Barcode, Volumes, Copies, Call Number, Circulation Library, Due Date, Location, Owning Library, Part, Status, and an icon column. The table contains five rows of data, with the first row being a header and the subsequent rows showing specific holdings for "EG-IN : Evergreen Indiana" and "FRPL : Franklin County P...".

Record Summary ([Add Volumes](#)) ([View MARC](#))

Title: Strengths based leadership : great leaders, teams, and why people follow
Author: Rath, Tom.
Bib Call #:

Edition: Pub Date: 2008
TCN: 15445129
Database ID: 8549626
Record Owner:

Created By: lapl-cat1
Last Edited By: JFCPLM_CATMAR
Last Edited On: 2009-08-25 1:26 PM

Record 1 of 1 [Start](#) [Previous](#) [Next](#) [End](#) [Search Results](#) [Actions for this Record](#)

Holdings Maintenance

[FRPLL](#) [Laurel Public Library](#) Limit: [Everywhere](#)

☒ Show Volumes ☒ Show Items ☐ Hide Empty Libs [Refresh](#) Consortial Total: 4 Available: 4 [Actions for Selected Rows](#)

#	Location/Barcode	Volumes	Copies	Call Number	Circulation Library	Due Date	Location	Owning Library	Part	Status	
1	EG-IN : Evergreen Indiana										
2	FRPL : Franklin County P...										
3	FRPLL : Laurel Public Li...		<1>								
4	303.34 RAT	1		303.34 RAT				FRPLL			
5	36241000265197			303.34 RAT	FRPLL		Non-fiction	FRPLL		Available	

Local Administration

- Local Administration > Copy Location

Copy Location Groups BR1

Location Groups	Group Entries	Copy Locations
<div>New</div> <div>1. For Kids [Visible Edit Delete] * * *</div>	<div>Remove →</div> <div><input type="checkbox"/> CONS Children's DVDs <input type="checkbox"/> CONS Children's Fiction <input type="checkbox"/> CONS Children's Non-Fiction</div>	<div>← Add</div> <div><input type="checkbox"/> CONS Invisible <input type="checkbox"/> CONS Stacks <input type="checkbox"/> BR1 Migrated Items With No Legacy Location</div>

EVERGREEN INDIANA
OPEN SOURCE INTEGRATED LIBRARY SYSTEM

Indiana State Library Find a Library Near Me About Evergreen

Search the Catalog

All Formats ▼ for Keyword ▼ in Example Consortium ▼ Search

[Advanced Search](#)

- Example Consortium
- Example System 1
- Example Branch 1**
- For Kids**
- Example Sub library 1
- Example Branch 2
- Example System 2
- Example Branch 4

Local Administration

- Local Admin > Copy Locations Editor > Checkin Alert

Copy Locations Editor			
Create a new copy location			
Name:	<input type="text"/>	Holdable:	Yes <input type="radio"/> No <input checked="" type="radio"/>
OPAC Visible:	Yes <input type="radio"/> No <input checked="" type="radio"/>	Circulate:	Yes <input type="radio"/> No <input checked="" type="radio"/>
Hold Verify:	Yes <input type="radio"/> No <input checked="" type="radio"/>	Owning Library	CONS <input type="text"/>
Checkin Alert:	Yes <input checked="" type="radio"/> No <input type="radio"/>		
Label prefix:	<input type="text"/>	Label suffix:	<input type="text"/>
<input type="button" value="Create a new copy location"/>			

Local Administration

- Local Administration > Statistical Categories Editor

Statistical Category Editor			
Create a new statistical category			
Enter the name:	<input type="text"/>	Owning Library:	CONS ▾
OPAC Visibility:	On <input type="radio"/> Off <input checked="" type="radio"/>	Type:	Copy ▾
Required:	On <input type="radio"/> Off <input checked="" type="radio"/>	Archive with Circs	On <input type="radio"/> Off <input checked="" type="radio"/>
SIP Field:	No SIP Export ▾	SIP Format:	<input type="text"/>
<input type="button" value="Create new statistical category"/>			
Focus Location: BR1 ▾			
Copy Statistical Categories		Patron Statistical Categories	
<p>* To edit or view information about an entry, click on the entry in the drop-down menu ** Some sip fields may only be valid on one stat cat. Entries using them may not save.</p>			

Local Administration

- Workstation Administration > Toolbars > Configure Toolbars

The screenshot shows the 'Configure Toolbars' window in a library management system. The window has a menu bar (File, Edit, Search, Circulation, Cataloging, Acquisitions, Booking) and a toolbar with icons for Check Out, Check In, Search Catalog, Item Status, Patron Search, Patron Registration, Create Invoice, Load MARC Order Records, and MARC Federated Search. The main area is titled 'Toolbars' and contains a table with two rows of toolbar configurations.

#	Owning User	Owning Org Unit	Owning Workstation	Label	Layout
1	CONS			circ	["circ_checkout", "circ_checkin", "toolbarseparator.1", "search_opac", "copy_status", "toolbarseparator.2", "patron_search", "patron_register", "toolbarseparator.3", ...
2	CONS			cat	["circ_checkin", "toolbarseparator.1", "search_opac", "copy_status", "toolbarseparator.2", "create_marc", "authority_manage", "retrieve_last_record", "toolbarseparator.3", ...

Below the table is a 'List Actions' button. The bottom section of the window is divided into two panes: 'Available' and 'Selected'.

Available

#	Button ID	Label
1	toolbarseparator	Toolbar Separator
2	toolbarspacer	Toolbar Spacer
3	browse_holds_shelf	Browse Holds Shelf
4	booking_capture	Capture Resources
5	acq_claim_eligible	Claim-Ready Items
6	edit_copy_buckets	Copy Buckets
7	create_marc	Create MARC Record
8	acq_create_po	Create Purchase Order
9	booking_reservation	Create Reservations
...	acq_unified_search	General Search
...	portal	Home
...	authority_manage	Manage Authorities
...	acq_view_my_pl	My Selection Lists
...	acq_new_brief_record	New Brief Record
...	acq_user_requests	Patron Requests
...	booking_reservation_pickup	Pick Up Reservations
...	booking_pull_list	Pull List

Selected

#	Button ID	Label
1	circ_checkout	Check Out
2	circ_checkin	Check In
3	toolbarseparator.1	Toolbar Separator
4	search_opac	Search Catalog
5	copy_status	Item Status
6	toolbarseparator.2	Toolbar Separator
7	patron_search	Patron Search
8	patron_register	Patron Registration
9	toolbarseparator.1344604955269	Toolbar Separator
...	acq_create_invoice	Create Invoice
...	acq_upload	Load MARC Order Records
...	acq_bib_search	MARC Federated Search
...	toolbarseparator.3	Toolbar Spacer
...	hotkeys_toggle	Toggle Hotkeys

At the bottom, there are buttons for '<-- (R)', '--> (A)', 'Up', and 'Down'. The bottom status bar shows 'Permission Context: CONS Example Consortium' and radio buttons for 'Owning Org Unit' (selected), 'Owning Workstation', and 'Owning User'. There are also 'Cancel Changes' and 'Save Toolbar' buttons.

Evergreen FAQ

- Our patron borrowed a book from another library, checked it out at our home library and then lost it. What do I do?
 - You need to contact the owning library to have them mark the item Lost.
 - Use the Circulation Support Contact List available on the Staff Training Documents website to find contact name and information.

Evergreen FAQ

- What fines and fees can we accept at our library?
 - If you are the Circulating Library, you can accept Overdue fines.
 - If you are the Owning Library, you can accept Lost and Damaged Fines.
 - If your library created the billing, you can accept Miscellaneous Fines.

Evergreen FAQ

- How do I identify what type of billing it is and to which library the payment is owed?
 - Make sure you have the following columns displaying in the Billing screen: Type, Checkout/Renew Library, Owning Library, Status. Save the columns by going to List Action > Column Configuration.

Bill Patron		History		Red Items are still Checked Out Actions for Selected Transactions									
	Balance Owed	Bill #	Start	Total Billed	Total ...	Type	Checkout or Renew Library	Owning Library	Status	Payment Pen...	民		
✓	10.00	98136...	2010...	10.00	0.00	grocery				0.00			
✓	10.00	41181...	2009...	10.00	0.00	circulation	JCPLS	JCPLS	Discard/Weed ...	0.00			
✓	10.00	41181...	2009...	10.00	0.00	circulation	JCPLS	JCPLS	Checked out	0.00			
✓	10.00	41181...	2009...	10.00	0.00	circulation	JCPLS	JCPLS	Discard/Weed ...	0.00			
✓	3.00	41181...	2009...	3.00	0.00	circulation	JCPLS	JCPLS	Discard/Weed ...	0.00			
✓	3.00	41181...	2009...	3.00	0.00	circulation	JCPLS	JCPLS	Available	0.00			
✓	.50	39840...	2009...	.50	0.00	circulation	JCPLS	JCPLS	Available	0.00			
✓	.50	39840...	2009...	.50	0.00	circulation	JCPLS	JCPLS	Available	0.00			
✓	.50	39840...	2009...	.50	0.00	circulation	JCPLS	JCPLS	Lost	0.00			
✓	.50	39840...	2009...	.50	0.00	circulation	JCPLS	JCPLS	Lost	0.00			
✓	.50	39840...	2009...	.50	0.00	circulation	JCPLS	JCPLS	Discard/Weed ...	0.00			

Evergreen FAQ

- Type: Miscellaneous or Circulation
- Checkout/Renew Library: Library owed the Overdue Fee.
- Owning Library: Library owed the Lost or Damaged Fee.
- Status: Available, Reshelving, Lost, etc.
- If you have a question about any of the billings, right-click on the billing and choose Full Details.